



*Inland Northwest
Combined Federal Campaign*

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LOCAL FEDERAL COORDINATING COMMITTEE

MINUTES

Friday, August 25, 2006 – 8:00 AM
Spokane Postmaster Office – Conference Room

MEMBERS PRESENT:

Vice Chair, Arlene Patton, HUD
Lisa Huggins-Nystuen, Postal Service
Shannon O'Brien, Bankruptcy Court
Gus Hughbanks, NRCS; via conference call

MEMBERS ABSENT: Dave Paul, Risk Mgmt Agency; Ed Schierberl, Postmaster; Ted McGregor, Bankruptcy Court; Lt Col. Darren Sprunk, Fairchild AFB; Jeff Casey, BLM; Dave Winegar, TSA; Lt Col Nancy Reid, WA ANG Linda Hoglan and Mimi Tryon, Forest Service.

PCFO PRESENT: Gary Jespersen.

WELCOME/INTRODUCTIONS: There were no new attendees to introduce.

REVIEW ANND APPROVAL/DISAPPROVAL OF THE July 28, 2006 LFCC MEETING MINUTES: The minutes were approved as written.

OPEN ITEMS FROM PREVIOUS MEETINGS:

LFCC Recruitment:

- The group announced a 'welcome back' to Tony Talbot and look forward to future work with him. Vice Chair Arlene reported that she had a verbal commitment from Sue Foster, GSA, to try and provide a representative to the LFCC. Arlene also mentioned the possibility that Don Gillespie, Veterans Administration, may be interested. Gus Hughbanks stated that he may be able to recruit a couple members now that the conference call option is available to them. The suggestion was also made that the LFCC should send a letter to agency heads to announce the web site and include an invitation to membership. The invitation to membership should also be added to the web site if possible.
- There was a short discussion regarding the drafted position description for potential Advisory/Liaison members in remote locations. The members present had no corrections to offer. A final copy will be provided as soon as any concerns from other members are addressed.
- There has been no further progress with the NARFE Chapters to date.

Account Executive Recruitment: Recruitment is substantially complete. Thanks to all of the LFCC members for their extra effort on this.

Pre-Campaign Development Calls: This effort is also substantially complete. Just a couple of areas yet to be updated.

CFC KICK OFF Planning: Col Hansen, Wing Commander at Fairchild has been confirmed as the guest speaker and the group confirmed their hope that we might also find a Katrina victim who could speak about assistance provided through local organizations. The group had a short discussion regarding the wording and the approved purchase of a 6' x 9' banner to hang from the Federal Building. It was also agreed that we should develop some fliers to announce the Kick Off. These will be emailed to all the local agencies and request that they print them out for their bulletin boards. The Postmaster's office agreed to do some enlarged versions with their plotting printer for key locations. Vice Chair Arlene also stated that she had been given permission to do some 'lobby signage' in the Federal Building. More thought needs to be given as to exactly what should be displayed. Arlene added that she has a table top booth which could also be used. PCFO agreed to draft a banner design and forward it to all LFCC members for final approval prior to purchase.

Other confirmed Kick Off events are currently scheduled at the WA ANG on Fairchild AFB on October 5th and a US Dept of Agriculture event on November 1st at the RockPointe complex. No further word to date on the possibilities for a Kick Off at the Forest Service in Coeur d'Alene around mid-October, (Linda Hoglan will coordinate), the Spokane Postal members or for the Wenatchee area. There is a plan in the works to provide a CFC presentation at the fall Postmaster's meeting.

Website Development Status: Progress continues with the site. The National and International listings from OPM are still the major factor affecting completion. www.inwcfc.org

NEW BUSINESS ITEMS

Individual Giver Incentives: PCFO presented a comparison of incentive awards involving various types of coasters. Everyone present responded positively to the idea of a variation in the awards and felt the coasters were a good alternative. There was a question regarding the current budgeted amount for giveaways. This year's budget for that is about \$2400. Attached to the minutes is a copy of what was presented and **every LFCC member is requested to review the information and call or email their votes** in so that the approved choices can be announced and pursued.

*NOTE – There are some errors on the meeting handout regarding the number of incentives earned and actually given last year. Please refer to the current attachment for more accurate figures.

2006 Campaign Coordinator/Account Executive Training: The complete listing of training dates and times was provided to the attendees and will be attached to these minutes.

MEETINGS SCHEDULE: There are no more LFCC meetings scheduled until December 2006. Specific date, time and location will be provided in advance of the meeting.

ADJOURN MEETING: The meeting concluded at 8:50 am.